DSC Alumni and Friends Association
Helping Hands Procedures

**Mission:**

The DSC Alumni and Friends Association aims to strengthen our local community by providing assistance, guidance, and encouragement to current Daytona State College students. By coordinating donations of both time and money with local need, we can offer a Helping Hand to these students while strengthening relationships with future alumni and friends within the community.

**Criteria:**

The individual must provide the following documents to determine eligibility:

- Referral from DSC Board member, DSC Employee, Alumni/Friend apart of the association, DSC partner, or DSC Student
- Completed Certification of Eligibility
  - Current DSC Student
  - Member of DSC Alumni and Friends Association or willing to join
  - Explanation of Need
  - Explanation of how the aid will resolve the situation
  - Sign up to participate in DSC Alumni/Friend Event
- Thank you letter to the DSC Alumni and Friends Association

**Guidelines:**

Aid will be awarded throughout the year as individuals request and show need. The DSC Alumni and Friends Director along with two member committee (alumni and Friends Board members) would determine aid eligibility and amount. Individuals will be able to utilize the Helping Hands program a max of twice a year. If the fund’s savings exceeds 2,000$ for the year a contribution of 30% of the savings will be contributed to the DSC foundation for scholarships.

**Amount:**

The amount would be determined by the DSC Alumni and Friends Director and committee and will not exceed 100$ value. Debating on specific need, aid will be awarded not in cash but as a certificate or specific purchase required.

**Timeline:**

Applications will be approved or deigned within 14 business days. Individuals will be contacted by phone number and email provided to inform them of the status of their application.